SAVE THE DATE: WEBINAR

"Document storing and archiving"

Tuesday, 12 July 2022 (10AM SA) GMT+2

'*Document storing and archiving'* has been identified in AORC's ongoing needs assessment as one of the training priorities required by African Ombudsman. In responding to this need, AORC has planned a webinar entitled '*Document storing and archiving'* for African Ombudsman and their staff.

The '*Document storing and archiving*' webinar would discuss internal, legal, and regulatory requirements; protection and processing of personal data; how long information should be kept and how to dispose of the information when it is no longer required.

Webinar Goal: This Webinar is an excellent opportunity to enhance the capacity of African Ombudsman throughout the continent in their tasks. It will also contribute to the development of skilled resources within the Ombudsman institutions to the benefit of each participating country and Africa as a whole.

Webinar Method: Each Speaker will incorporate a mix of presentations and responses to questions raised before and during the Webinar.

Language: Simultaneous interpretation will be available in English, French, Arabic, and Portuguese

You can register in advance and secure your place using the following link:

https://ukzn.zoom.us/webinar/register/WN_2ckS0gUIRlOYjuelHaD7Lw

An official invitation, order of proceedings & details of speakers will follow soon.

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AOMA/AORC WEBSITE: - http://aoma.ukzn.ac.za