



Fairness for all

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# Insights & experiences from investigating complaints about the actions of public authorities and accessing official information

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Office of the Ombudsman

Tari o te Kaitiaki Mana Tangata

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“Establishing the truth –  
it shouldn’t be a game of  
hide and seek”

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# TRANSPARENCY ENABLES

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- Accountability
  - Citizen participation and engagement
  - Informed citizen choice
  - Wrongs to be put right
  - Public trust and confidence
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## 4 Tiers of records relating to a decision-making process

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**4<sup>th</sup> tier** – review of final decisions when they go wrong

**3<sup>rd</sup> tier** – final decisions

**2<sup>nd</sup> tier** – analysis, options, advice leading to final decision

**1<sup>st</sup> tier** – base records

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## HIDE THE RECORDS

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*“We can’t respond to you because the Minister’s political advisor has taken the file and says we can’t have it back until after the election”*

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## DESTROY THE RECORDS

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*“The Minister’s office has directed us to destroy all advice and drafts inconsistent with the final decision – what do we do?”*

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## DON'T CREATE RECORDS

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*“An immigration officer should not record any reasons or rationale for refusing to consider the request in either AMS notes or in the communication with the client”*

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## DON'T CREATE RECORDS

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*“The rationale and reasons for the decision should not be recorded, either on the template, in the notes or in communication with the client”*



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In the end everything turns on the  
quality of the record.

Records reveal the truth.